



NEW MARHABA TRAVELS

International HR Consultants

Reg. No. 000926/BOM/PER/1000+/3/1776/85

152, 3rd Floor, Mohan Bhawan, Sarai Jullena, New Delhi - 110025 (INDIA)
Ph.: +91-11-40454500 (100 Lines), +91-11-26842444, Fax: +91-11-26927095
Web: www.newmarhabatravels.com

AFFIX RECENT
PASSPORT SIZE
PHOTOGRAPH

EMPLOYMENT FORM

USE BLOCK LETTERS ONLY

DATE: / /

POSITION APPLIED FOR:				DEPARTMENT:					
APPLICANT'S NAME:									
FATHER'S NAME:				SPOUSE NAME:					
D. O. B.:		AGE:		Yrs.	Mths.	GENDER:		M	F
MARITAL STATUS:		SINGLE		MARRIED		NATIONALITY:			
RELIGION:				CURRENT LOCATION:					
PASSPORT NO.:				DATE OF EXPIRY:					
CONTACT NO. (M):				(Ph.):					
E-MAIL:									
LANGUAGES KNOWN:						ARABIC:	Y	N	BASIC
HIGHEST EDUCATIONAL QUALIFICATION:									
TOTAL EXPERIENCE:		INDIA:			OVERSEAS:				

CURRENT EMPLOYMENT HISTORY

NAME OF EMPLOYER:		CURRENT SALARY:	
DESIGNATION:		EXPECTED SALARY:	
YEARS IN CURRENT EMPLOYMENT:		NOTICE PERIOD:	

CORRESPONDENCE ADDRESS:			PERMANENT ADDRESS:		
PIN <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			PIN <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		

EDUCATIONAL DETAILS (From Highest to Lowest):

EDUCATION	SPECIALISATION	BOARD/UNIVERSITY	YEAR	GRADE

EMPLOYMENT DETAILS (From Current to Previous):

SL. No.	EMPLOYER	POSITION HELD	PERIOD		TOTAL NO. OF YEARS	COUNTRY	REASON OF LEAVING
			FROM	TO			

Indemnity & Declaration:

- I, _____ hereby solemnly affirm that, the documents submitted by me are genuine and true. The attestation of my certificates by the Concern Department is legal & genuine.
- I authorise M/s New Marhaba Travels to submit my original certificates for attestation by MHRD, MEA and Saudi Consulate for the purpose of endorsement of my employment visa by Saudi Consulate or other countries.
- I hereby declare that I do not have any legal or criminal proceedings against me in any Court of Law in India.
- I hereby indemnify and declare that after selection/issuance of my visa/visa endorsement of my passport, if I am not traveling to the country of employment for any reason, I will be liable to pay the consultancy and visa cancellation service charges & will wait till the procedure to cancel my visa from the concern authorities.
- I hereby declare that I will be responsible if I resign from my current employment in India after applying for the overseas employment.
- I do hereby agree that M/s New Marhaba Travels is not responsible for the security of my original documents, if the same are misplaced or cornered, unforeseen happenings.
- I agree and accept conditions of Recruitment of M/s New Marhaba Travels for finding an overseas job for myself.
- I hereby indemnify and declare that I have read and understood the above stated matter and have been explained to me in the local language.

Candidate's Signature

Date:

FOR OFFICE USE ONLY

EMPLOYER'S NAME:

INTERVIEWED BY:

SELECTION REMARK:

SELECTED ON HOLD REJECTED

POSITION OFFERED:

SALARY & OTHER TERMS:

INTERVIEWER SIGNATURE: